

**MINUTES
SPECIAL MEETING
UTILITY SERVICE BOARD
DECEMBER 3, 2013**

The Special Meeting of the Utility Service Board of the City of Jasper, Indiana, was held in the Council Chambers of City Hall in Jasper at 9:30 AM on Tuesday, December 3, 2013.

The meeting was called to order by Chairman Wayne Schuetter.

UPON CALL OF THE ROLL, THE FOLLOWING WERE PRESENT:

Wayne Schuetter – Chairman
Doug Schulte – Secretary
Rick Stradtner – Vice Chairman
Alex Emmons – Wastewater Commissioner
Ken Sendelweck – Electric Commissioner
Dave Hurst – Water Commissioner
Keith Masterson – Gas Commissioner

ALSO PRESENT:

Jerry Schitter – Electric Distribution Manager
Ernie Hinkle – Gas & Water Manager
Bud Hauersperger – General Manager
Renee Kabrick – City Attorney

ABSENT:

Ashley Kiefer – Office Manager
Ed Hollinden – Wastewater Manager

PLEDGE OF ALLEGIANCE (DVD-01:00)

Chairman Wayne Schuetter led the Pledge of Allegiance.

PERMISSION TO HIRE TEMPORARY PART-TIME EMPLOYEE FOR UBO (DVD-01:25)

Chairman Schuetter informed the Board that Ashley Kiefer, Office Manager, came to Bud Hauersperger and himself asking for permission to fill a temporary part-time position in the Billing Department at the Utility Business Office. Kiefer informed Schuetter and Hauersperger that she sees a future need to fill the position due to personnel issues. The position would be no more than twenty-five (25) hours per week. The salary range for the position is from \$7.25 per hour to \$11.25 per hour. Chairman Schuetter stated that Kiefer will report back to the Board in a couple of months to let them know whether there is a need for the position to continue.

Ken Sendelweck made a motion to give Kiefer permission to move forward with posting and filling the temporary part-time position in the Billing Department. Dave Hurst seconded the motion. Motion approved, 7-0.

CHANGE ORDER FOR 3RD AVENUE PROJECT (DVD-02:40)

Hauersperger explained that last week he had a meeting with Infrastructure Systems (ISI), the contractor, regarding the 3rd Avenue project. The contractor explained that the original drawing showed that the #8 stone had to be filled in six inch increments and compacted with a hand compactor. The contractor thinks this is unsafe, due to the long trench. He also feels it is not necessary because the #8 stone being used is compact enough.

The contractor is recommending using a piece of equipment, which attaches to a track hoe, and can compact 9,000 pounds of compaction, verses 1,500 pounds of compaction with the hand compactor. The hand compactor will still be used on the bottom layers of gravel along the pipe, but the machine compactor will be used on the top layers. This approach is more standard for large projects and much safer. It will also move the project along quicker. The compaction machine will cost \$2,500 per week to rent. Because of the time saved by using the compactor, the project will not cost the City any more.

Derick Wiggins with Midwestern Engineers, Chad Hurm, City Engineer, and Raymie Eckerle, Street Commissioner, all agreed to utilize the machine compactor, due to there being no significant settlement by using the machine. Infrastructure Systems (ISI) will be liable for one year if there are any problems regarding this project.

Rick Stradtner made a motion to approve the change order request from ISI regarding the compaction equipment for the #8 stone. Doug Schulte seconded the motion. Motion approved, 7-0.

Chairman Schuetter thanked Jerry Schitter, Electric Manager, for his crews' quick response to the power outage Monday on the Northside of Jasper.

There being no further business to come before the Board, the meeting was adjourned at 9:44AM upon motion by Dave Hurst and second by Keith Masterson. Motion approved, 7-0.

The minutes were hereby approved _____ with X without corrections this _____ day of _____, 2013.

Attest: _____
Secretary Chairman